Team Charter Prepare and submit the team charter. As a minimum, the team charter would have:

1. Names of team members and contact details.
2. How the team members will communicate with each other while working on the project (skype, face-to-face, etc.)
3. Expectation of each team member.
4. Constraints on each team member (work days and times, other units, family, etc.).
5. Conflict resolution procedure - detailed process as to how team members would resolve disputes or team conflicts. Note that Disagreements are healthy. Innovations arise when different points of view are taken into account. Disagreements become unhealthy when the team cannot move forward. So pre-arranged procedures are needed to move forward and make progress.

Team 1 charter

Names and contact details:

Tan Jing Ren telegram@ejoojoo

Communication method: Discord

Expectation:

Tan Jing Ren - system and database

Constraints:

Tan Jing Ren - work days mon-fri 8am-5pm

Conflict resolution procedure: discussion